



## **ARCA CRITERIA FOR STEEP SLOPE ROOFING MATERIAL ACCEPTANCE**

1. Manufacturers shall make written application to ARCA for the evaluation and acceptance of their materials, products or systems in accordance with Company policy.
2. The steep slope roofing materials / products / systems must have a minimum Alberta application history of two (2) years with a minimum of 500 squares of material applied in either the Province of Alberta or climate zones 7a or 7b as defined in the National Energy Code of Canada for Buildings.
3. The application for material acceptance must be accompanied by a letter of agreement issued in the name of the product manufacturer or their agent(s) agreeing to make product(s) available for application by qualified ARCA contractors.
4. The application must be accompanied by an agreement signed by the material manufacturer that the product(s) will be warranted for 100% of the material and labour replacement cost for the full term of the Warranty Certificate.
5. The application must be accompanied by a project list documenting project names, date of application, contractor's name, project address, material type and system description.
6. The applicant must provide verification that the product(s) are manufactured in compliance with an applicable material standard, i.e. CSA, ASTM, CGSB, ULC as well as other documented compliance testing or reviews by other accredited agencies.
7. The application must be accompanied by three (3) letters of recommendation submitted by three (3) separate ARCA contractors, experienced with the product(s) and their application. The recommendation is for ARCA review of product for inclusion under Warranty Certificate program.
8. The application for material acceptance shall be presented to the North and South Zones and the respective zone must make a recommendation for Technical Committee review. ARCA administration will advise the two (2) provincial zones of the manufacturer's application and request input from the respective zones.

9. The manufacturer or their agent may be required to provide a technical presentation on their product(s).
10. The manufacturer or their agent shall arrange access to previous and current project sites for Technical Committee review.

**NOTE:** A minimum of three (3) projects under ARCA review shall be applied in accordance with ARCA Roofing Application Standards.

11. Based on the results of the Technical Committee's review, a recommendation to the ARCA Warranty Board will be made for material acceptance, on five (5) year term Warranty Certificate.
12. The ARCA Warranty Board shall make the final determination for material acceptance and reserves the right to require a financial surety bond issued by a Company licensed in the Province of Alberta in such amounts as directed by the Board.
13. ARCA Associate membership must be obtained and maintained in order to qualify as an ARCA accepted material manufacturer.
14. The ARCA Warranty Board, on the recommendation of the Technical Committee, may cancel product acceptance and written notification will be provided to the product manufacturer or their agent advising of same.