

**TOOL BOX SAFETY MEETING RECORD**

**Company Name:** \_\_\_\_\_

**Foreman's Name:** \_\_\_\_\_

**Meeting Date:** \_\_\_\_\_

**Safety Topic:** \_\_\_\_\_

<b>ATTENDEE'S</b> (Use back of sheet if more space is required)	
<b>Worker's Name (print)</b>	<b>Signature</b>
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

**Workers' Concerns or Comments:**

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

(Turn Over)

**Injury/Accident Review & Action Taken:**

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**Supervisor Name:** \_\_\_\_\_

**Date Reviewed:** \_\_\_\_\_

**Supervisor's Remarks/Comments:**

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**Supervisor's Signature:** \_\_\_\_\_